

To  
The Chairman  
**BARANAGAR MUNICIPALITY**  
87, Deshbandhu Road, (E)  
Kolkata - 700 035

Phone : 2577 1071  
2577 0012  
2577 6595

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Ref. No. A/D .....

Date .....

Dear Sir,

I/We am/are giving below all particulars and request you to mutate the Name/Names as early possible,

Holding No. .... Ward No. .... Contact No. ....

Mutation in respect of premises No. ....

Name of the applicant/applicants .....

Full postal present Address .....

Recorded owner / Owners with address .....

Seller / Sailer's Name with present address .....

Ground of Application .....

(Whether Succession or Transfer)

C. S. Dag No. .... Mouza .....

Khatlan No. .... Area of Land / Building .....

Registered in ..... on .....

Book No. .... Volume No. .... Page No. .... to .....

Being No. .... For the year ..... Value of the deed Rs. ....

Date .....

Full Signature of the Applicant / Applicants

Report of the Assessment Department :

Assessor / Asst. Assessor

Order of Authority

Price **Rs. 50/-**