

BARANAGAR MUNICIPALITY

87, Deshbandhu Road (East), Kolkata - 700 035

FORM B

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[See rules 11 (3)]

Application for Permission to Construct of Reconstruct, Addition to, or Alternation of Building

OFFICE USE

Application No. RB/CB/IB

PB

Date

From (Name in full block letters)

..... (Address/Correspondence)

Phone No. Fax No. E-mail Date

To
The Chairman
Baranagar Municipality
Sir,

I/We hereby give you notice that I/we intend to undertake the work as specified above at premises No./ No.....in.....Street.....Holding.....Ward/ Circle.....under rule 11(2) of West Bengal Municipal (Building) Rules, 2006. I/We hereby request you to grant us necessary Building Permit under rule 21 of West Bengal Municipal (Building) Rules, 2007.

In accordance with provisions of the West Bengal Municipal (Building) Rules, 2007, I forward herewith –

- (a) approved site plan of the land;
- (b) a plan in triplicate showing elevation and sections of the proposed building together with a specification of the work (in case of a building under the salt Lake Township under Bidhannagar Municipality of Nabadiganta Industrial Township Authority the provisions of rule 96 (a) has to be followed) ;
- (c) statement of particulars (Annexure);
- (d) water supply and sewage disposal plans;
- (e) copy of the possession certificate;
- (f) five copies of sewage and water connection plan as per rule 96(b);
- (g) reports of soil test for test of stability of slope as per rule 157;
- (h) detailed calculation of structural design as per provision in these rules;
- (i) current paid up Municipal Tax receipt;
- (j) clearance certificate/application copy from U.L.C. Branch of Urban Development Department Government of West Bengal (if applicable).
- (k) no objection of West Bengal Fire and Emergency Services Dept. (if applicable);
- (l) indemnity Bond (As per form No. L)
- (m) copy of Deed and Deed plan;
- (n) registered Undertaking for common passage (if applicable);
- (o) power of Attorney (if applicable);
- (p) sanctioned plan in case of any existing structure;
- (q) FAR Calculation Sheet (if applicable).

I / We request that the plan may be approved and that the permission may be accorded to execute the work. *Please note that I am / We are also enclosing herewith the documents as desired by you as per instruction. Certificate to be incorporated and signature of

Yours faithfully

.....
.....
.....

Signature of Owner/Owners

.....
Structural Engineer
(if applicable under rule 15)

Countersigned

Geo technical Engineer
(if applicable under rule 15)

.....
Licensed Building Surveyor

'Strike out if not applicable'.

* I/We hereby declare that I/we am/are the owner/owners of the property to be built and the copy of the registered deed of the land or other documents in support of ownership/ownerships of land are submitted herewith. That the aforesaid plot of land is the only plot of vacant land held by me/us in any of the urban agglomerations covered under imposed by the said Act.

* That I do not hold any other vacant land or any other land with building with a dwelling unit there in any of the urban agglomerations referred to in the said Act;

* That in the event of the aforesaid plot of land being declared as excess by the competent authority under the

Certificate of Engagement :

Certified that I/we have been engaged as licensed Building Surveyor/Structural Engineer/Geo technical Engineer

owner(s).....
.....

Rules, 2007. We undertake to work in close association with each other and will be individually and/or collectively responsible for ensuring the safety of the building as a whole;

Certified that the site has been personally inspected while planning the building and/or designing the structural members, as well as has taken into account the findings of/or recommendation of stability analysis as well as soil tests performed as and where necessary under these rules.

.....
Structural Engineer
(if applicable under rule 15)

.....
Signature of Architect/LBS

.....
Geo technical Engineer
(if applicable under rule 15)

Certified that this certificate duly signed by the concerned technical personal has also been incorporated on the body of the building plan.

Name.....
Signature of Owner/owners

.....
Full Postal Address.....
.....

Date.....

ANNEXURE OF FORM B

(Statement of Particulars and Specification)

1. Holding No..... Ward No.....
2. Premises No.....
3. (i) Name of Owner(s).....
- (a) Phone No.....
- (b) Address :.....
- PIN :
- (ii) Name of applicant :.....
- Status : Owner, authorized by power of attorny, others.....
- (a) Phone No.....
- (b) Address :.....
4. Name of Architect/Licensed building Surveyor :
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- Class :..... No..... Phone No..... Fax..... E-mail.....
- Address :.....
5. (a) Name of sructural Engineer (if applicable).....
- Class :..... No..... Phone No..... Fax..... E-mail.....
- Address :.....
- (b) Name of Geo technical Engineer (if applicable).....
- Class :..... No..... Phone No..... Fax..... E-mail.....
- Address :.....
- 6.1 (i) Area of land :
- (a) As per Deed (m²).....
- (b) As per Physical Measurement (m²).....
- (ii) Boundaries of site on North.....
- South.....
- East.....
- West.....
- 6.2 Nature of land whether soild/filled up part water body, if water body specify the area both on solid land and water body.....
7. (a) Proposed height of the building :.....
- (b) No. of Stories.....
8. Width of means of access :
- (a) Municipal road :.....

(b) Private road/Common passage (as per Deed/Documents) :.....

(c) Alignment (if any) :..... (Prescribed/Proposed)

Width of alignment :.....(m)

9. Junction distance (for Assembly use only).....(m)

10. (a) Principal occupancy :.....

(b) Other occupancy/occupancies (if any).....

11. Whether the exiting premises is rented : Yes/No.

12. Whether the proposal involves new construction/horizontal addition/vertical addition by demolishing the existing structure :.....

13. Height of the adjoining building/buildings :

North.....(m) South.....(m) East.....(m) West.....(m)

14. Total area of (i) Stair cover.....(m²) (ii) Lift Machine Room.....(m²)

(iii) Roof Tank.....(m²) (iv) Total Roof Area.....(m²)

(v) Total Loft Area..... (vi) Other Structure.....(m²)

15. Ground Floor Area :.....

16. Main Characteristic details of building :

Sl. No.	Items	Proposed Value	Permissible Value	Remarks
(a)	Height of building (m)			
(b)	Front Open Space (N/S/E/W)			
(c)	Rear Open Space (N/S/E/W)			
(d)	Side Open Space (N/S/E/W)			
(e)	Side Open Space (N/S/E/W)			

(f) Interior Open Space :

(i) Inter court yard :

(ii) Outer court yard :

(g) Ground coverage : (i) Area M²

(ii) Percentage

(h) Floor area ratio (FAR)

(i) Total covered area in all floors (m²)

(j) Service area in ground floor (m²)

(k) Basement area (m²)

(l) Mezzanine floor (m²)

(m) Stair case : (i) Number

(ii) Minimum width of each flight (m)

(iii) Area of stair case including landing in each floor

(n) Escalator : (i) Number

(ii) Size

(o) Lift: (i) Number

(ii) Size

(iii) Height of the Lift Machine Room

(iv) Size of the Lift Machine Room

(v) Area of Lift Machine Room with Lift Landing Lobby in each floor

(p) Addition and Alternation work

(Strike out if not applicable)

		Area (m ²)	Parking Required	Parking Provided
(i)	Existing floor area			
(ii)	Proposed floor area			
(iii)	Total floor area			

(q) Width of ramp

Slope of ramp

Area of ramp

(r) Width of driveway

(s) Ventilation shaft :

(i) Area (m²)

(ii) Minimum Width (m²)

(iii) Service door Provided in shaft _____ Yes/No.

(t) Parking Space as per rule 52

	Required No. of Car Parking	Parking Provided	
		Open	Covered

	Required No. of Bus/Truck Parking	Open	Covered
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(u) Occupancy or Use group

(i) Residential

Total

(ii) Other uses :

	Type	Area	%Coverage	Proposed	Remarks
(a)	Residential				
(b)	Educational				
(c)	Institutional				
	(i) Assembly				
	(ii) Mercantile (RST)				
	(iii) Storage				
	(iv) Industrial				
	(v) Business				
	(vi) Any other use				

17. Proof of ownership (whether it is Deed of conveyance/Gift/Lease/Record of right (Parcha)/Partition/Exchange/Will and Probate or other documents and mutation certificate issued by Municipality/others.

18. In case where applicant is Government/Semi-Government or Statutory body to whom the land was given by LA Collector — Allotment and possession letter along with site plan, land area and boundary.

(a) Foundation,

(b) Floors,

(c) Walls,

(d) Roofs,

(e) Fire places/Chimneys.

20. (a) Appropriate number of inhabitants proposed to be accommodated.

(b) The number, size and specification of latrine, kitchen, bath to be provided.

* Strike out whichever is not applicable.