

BARANAGAR MUNICIPALITY

87, DESHBANDHU ROAD (E), KOLKATA - 700 035.
PHONE NO. 2577 6595/0012/1071 (FAX) Email: purosabha_baranagar@yahoo.co.in

Memo No. 204/1

Date. 10.7.18

To,
C. Bhattacharyya & Associates
Chartered Accountants
29, Radanga Main Road, Rajrani Appartment
2nd Floor, Flat-2C
Kolkata - 700107

Sub: - Internal Audit for the financial year 2016-17 of Baranagar Municipality.
Ref: Your Letter no. BARANAGAR/01/2018-19 DT. 03.07.18

Dear Sir,

In reference to the above, for conducting the Internal Audit for the financial year 2016-17 to achieve the milestone set under claiming performance grant under 14th FC Grant of Baranagar Municipality @ Rs.40,000.00 (Rupees Forty Thousand) has been accepted by the undersigned.

So, you are requested to please arrange necessary steps for the said work with intimation to this office and work done as per concerned department direction and submitting all the requisite papers relating to this internal audit for the specified period within 60 days from issuing this work order.

This order is valid for 7 days from issuing this letter, in the mean time you are requested to communicate with the respective department for conducting the work.
Thanking you.

Jayanta Ray 10/07/18
Vice-Chairman
Baranagar Municipality

Memo No. 204/1/A

Date. 10.7.18

Copy forwarded for kind information and taking necessary arrangements to:

1. Executive Officer
2. Finance Officer
3. Accounts and Finance Co-ordinator
4. The Accountant

Received
B
10.07.18

Jayanta Ray 10/07/18
Vice-Chairman



C. BHATTACHARYYA & ASSOCIATES
CHARTERED ACCOUNTANTS

29, Rajdanga Main Road,
Flat-2C, 2nd floor
Kolkata- 700 107
e-mail-cbassociates13@gmail.com
Mob- 9051838676

TO
THE CHAIRMAN,
BARANAGAR MUNICIPALITY,
BARANAGAR, NORTH 24 PARAGANAS
WEST BENGAL

Sir,

We have conducted the Internal Audit of **BARANAGAR MUNICIPALITY** for the year 2016-17, as per the terms of reference vide work order no. 204/I dated 10.07.2018. Our report in respect of same has been submitted incorporating our observations, suggestions and other facts and figures in detail. The scope of the Internal audit was checking the efficiency & effectiveness of the internal control and verification of related records on test check basis. Further we have given recommendations for rectifying/strengthening the internal control systems which is appended in attached annexure. We believe that the given recommendations shall improve the existing controls.

We thank the management for their cooperation in conduct of this Audit. Should there be any clarifications the management is free to revert it to us.

With regards.

Thanking you.

Yours Faithfully

For **C. Bhattacharyya & Associates.**

Chartered Accountants

FRN 327170E



05.09.2018



(C. Bhattacharyya)

M.No-067059

Income & expenditure in summarised form for the year 2016-17 Baranagar Municipality		
SL NO	HEAD OF INCOME	AMOUNT (Rs)
	Total Receipts (A+B)	6,384.34
A	Revenue Receipts (1+2+3)	5,885.02
1	Own source revenue(A+B)	1,714.66
a)	Tax Revenue (levied and collected by municipal body)	412.56
i)	Property tax	411.67
ii)	Other tax (levied and collected by municipal body)	0.89
b)	Non Tax Revenue (levied and collected by municipal body)	1,302.10
i)	Fees & fines	
ii)	User Charges	1,302.10
iii)	Other non-tax revenue (levied and collected by municipal body)	
2	Other Revenue Receipts	152.91
a)	Income from interest/investments	18.74
b)	Other Revenue Income	134.17
3	Transfer Grant & Assigned Revenue	4,017.45
a)	State Assigned Revenue	120.63
b)	State Finance Commission (SFC) Grants/Devolution	164.56
c)	Octroi compensation	
d)	Other State Government Transfers	2,548.10
e)	Central Finance Commission (CFC) Grant	682.39
f)	Other Central Government Transfers	501.77
g)	Others	
B	Capital Receipts (1+2+3+4+5)	499.32
1	Sale of Municipal Fixed Assets (If any)	
2	Loans (from State Govt. or Banks etc.)	
3	State Capital Account Grant (under State Schemes etc.)	299.28
4	Central Capital Account Grant (under Central Schemes etc.)	200.04
5	Other Capital Receipts	
SL NO	HEAD OF EXPENDITURE	AMOUNT(Rs)
	Total Expenditure [1+2]	6,864.20
	Revenue Expenditure (1)	5,961.07
1.1	Administrative Expenses, Establishment Expenditure and salaries	2,902.94
1.2	Operation and Maintenance (O &M)	2,972.96
1.3	Loan Repayment (Interst Payment)	
1.4	Others (any other revenue expenditure which in not salaris O&M or interst payment)	85.17
2	Capital Expenditure (B)	903.13
2.1	All developmental works under Central/State specific schemes	903.13
2.2	Loan Repayments (Principal Amount)	
2.3	Other Capital expenditure	


Finance Officer
Baranagar Municipality




Chairman
Baranagar Municipality
